

# RTO 9 Partnership Fund Program Quick Facts

1. Eligible applicants may submit **one** application. Eligible applicants include:
  - a. For-profit tourism businesses:
    - i. Corporation (Incorporated / Incorporated Company / "Inc." / "Ltd.").
      1. Ontario Corporation (Numbered or Named Corporation), registered through the Ontario Business Registry.
      2. Federal Corporation, incorporated federally under the Canada Business Corporations Act.
    - ii. Sole Proprietorship registered with a CRA Business Number (BN) or through the Ontario Business Registry.
  - b. ***If applying as an Indigenous Operator:*** must provide any of the above, **OR** a Certificate of Indian Status Registry Number or Métis Registry number.
  2. There are three project categories for eligible projects to apply under:
    - a. **Digital Capacity Building**
    - b. **Photography & Videography**
    - c. **Marquee & Wayfinding Signage**
  3. Partnership Fund projects may receive up to 50% for their eligible project, with a minimum matching contribution of \$1,500.00 and a maximum matching contribution of \$15,000.00. **Costs are inclusive of HST.** Some exceptions may apply.
  4. Projects applying to the Partnership Fund Program must take place (and have all invoices submitted for payment) between **May 1st, 2026 - February 17th, 2027.**
  5. Eligible business must provide a certificate of insurance stating RTO 9 as additionally insured and must have at least \$2M General Commercial Liability coverage.
  6. All recipients of funding must be prepared to contribute 50% of the total budget to RTO 9 electronically - RTO 9 holds all funds and pays all invoices for the project directly. RTO 9 **does not** accept cheques, credit cards or cash payments. Payment can only be made via **Electronic Funds Transfer (EFT) through your financial institution or through e-mail by E-Transfer.**
  7. Project invoices can only be paid via Electronic Funds Transfer (EFT) - **all vendors and/or suppliers of services on the project must accept EFT payments.**
  8. All invoices must come from a third-party vendor with no invested interest in the project's completion to avoid any conflict of interest. **Partners cannot be reimbursed by RTO 9 for payments.**

## Questions?

Meg Dabros | Operations Manager | [mdabros@region9tourism.ca](mailto:mdabros@region9tourism.ca) | (613) 983-5215